



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF PARISH COUNCIL MEETING

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

Long Sutton Village Hall, on Tuesday 1st October 2024, at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Lisa Newby
Parish Clerk and Responsible Financial Officer
24th September 2024

Public Questions and Observations
Somerset Councillors Report

Agenda

24/078: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

24/079: Declarations of Interest.

Declarations of Interests. Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).

24/080: Minutes of the last meeting held on 2nd July 2024 (LGA 1972sch12 para 41(1)).

To receive and approve the [minutes of the meeting held on 3rd September 2024](#) as a true and accurate record of that meeting.

24/081 Casual Vacancy.

To consider filling the current vacancy by co-option. To consider any applications received.



24/082: Planning application. Planning applications can be viewed on the [Somerset Council website](#).

- a. **Planning application: 24/01966/FUL Proposed Conversion of redundant agricultural building to a dwelling.** Mondays Court Barn, Mondays Court Lane, Long Sutton TA10 9NG.
- b. Update on any existing planning applications.

24/083: Upgrade of footpath Y1/10 and L21/49 to a bridleway.

Notification has been received of the above application, from Somerset Council.

24/084: Knole Flooding

To receive a short verbal update regarding the progress of the flooding action group in Knole. To discuss the challenges, and liabilities, (pipe and pond), and to decide upon any next steps.

24/085: Knole Bridge

To discuss protective measures for the bridge (bollards) in addition to warning signage for cyclists entering into the village.

24/086: Village Hall and Recreation Ground

- a. To receive a short verbal report from the last Management Committee meeting.

24/087: Pavilion Refurbishment

To receive an update regarding the pavilion refurbishment.

24/088: Environment Group

To receive an update from the Environment Group.

24/089: Communication: website and e-newsletter

- a. To agree the priority for the November newsletter
- b. Actions for consideration and approval.

24/090: To review the Community Grant Funding Policy.

The [Community Grant Funding awarding policy](#) can be found on the parish council website.

24/091: To review the Press and Media Policy.

The [Press and Media Policy](#) can be found on the parish council website.

24/092: To approve and adopt the new Financial Regulations.

24/093: Risk Register

To review the updated Risk Register.

24/094: Clerk and RFO

Following a successful recruitment process, to appoint the new clerk and RFO and to confirm the salary scale, start date and handover arrangements.



24/095: Finance

- a. To approve the [accounts for payment](#) in October 2024.
- b. To view and approve the bank reconciliation 31st August 2024.

24/096: Representative reports from councillors.

- a. Community Safety (including the monthly crime statistics from [Police.uk](#) and the Speed Indicator Device). To discuss the request received regarding a pedestrian crossing.
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

24/097: Other correspondence not previously distributed.

24/098: Date of next meeting.

The next Parish Council meeting is Tuesday 5th November 2024, 7.30pm.

24/099: Agenda items for the next meeting.

END OF AGENDA