



LONG SUTTON PARISH COUNCIL
www.longsutton-pc.gov.uk
NOTICE OF A PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 7th February 2023 at 7:30pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 31st January 2023.

Clerk to the Council

Business to be transacted.

Public Observations/Question Time

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest (Localism Act 2011 s33 (b-e)).
3. [Minutes of the last meeting on 3rd January 2023](#) (LGA 1972 sch12, para 41(1)).
 - 3.1. Matters arising from the minutes.
 - 3.2. Update on the website.
4. Casual Vacancy. To discuss the timescale for advertising the casual vacancy.
5. County Councillor's report. To receive a short verbal update from the County Councillor if present.
6. District Councillor's report. To receive a short verbal update from the District Councillor if present.
7. Planning applications: Planning applications can be viewed on the [South Somerset Planning Portal](#).
 - 7.1. New planning applications:
Application: 22/03482/HOU. Pares Cottage, Langport Road, Long Sutton.
Conversion of existing garage/store and erection of a single storey extension to rear with internal alterations.
Other applications received after this agenda is published, which will be found on a revised agenda on the Long Sutton website.
 - 7.2. Update on other planning issues.
8. Village Hall and Recreation Ground
 - 8.1. Matters brought forward by the committee.



- 9.** Grant application from Long Sutton Primary School PTFA.
A grant application has been received from Long Sutton Primary School PTFA for £600 to assist with essential maintenance work on the swimming pool.
- 10.** Capital Infrastructure Projects:
 - 10.1. To discuss and agree any actions regarding the ongoing discussions of the Pavilion, Tennis Courts, and Play Area.
- 11.** Environment Plan.
 - 11.1. To receive an update regarding the Environment Survey.
 - 11.2. To receive an update regarding the open day on 25th February 2023.
 - 11.3. Actions for consideration and approval.
- 12.** Communication/Community Engagement
 - 12.1. To highlight areas for the next Parish Council Newsletter.
- 13.** Celebrations for the Coronation in May 2023.
- 14.** Finance.
 - 14.1. Approve balances and accounts for payment.
 - 14.2. To receive and note the bank reconciliation to 31st January 2023.
 - 14.3. Additional signatory(s) for the Parish Council bank account.
 - 14.4. To consider opening a separate savings account.
- 15.** To review the Parish Council Asset Register.
- 16.** To receive and update regarding the New Somerset Council and the Local Community Network (LCN) consultation. To consider representation from Long Sutton Parish Council on the Levels and Moors LCN.
- 17.** Representative reports and any other matters regarding:
 - 17.1. Community Safety.
 - 17.2. Community Warden Scheme.
 - 17.3. Highways and Footpaths
- 18.** Other correspondence not previously distributed.
- 19.** Date of next meeting – Parish Council meeting Tuesday 7th March 2023 in the Village Hall committee room.
- 20.** Agenda items for the next meeting.

END OF AGENDA