



**LONG SUTTON PARISH COUNCIL**  
[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)  
**NOTICE OF PARISH COUNCIL MEETING**

Councillors,

I hereby give you notice that the Meeting of the above-named Parish Council will be held in:

**Long Sutton Village Hall, on Tuesday 5<sup>th</sup> November 2024, at 7.30pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Before the start of the meeting, in accordance with Standing Order 3(e) there will be an opportunity for members of the public to comment on agenda items (at the discretion of the Chair of that meeting). In accordance with Standing Order 3(f) the question/comment time is limited to 3 minutes each, and the session should not exceed 20 minutes (unless directed by the Chair of that meeting). Contributions from members of the public do not form part of the official meeting and will normally not be included in the official minutes unless they are deemed helpful in explaining subsequent Council decisions.

Lisa Newby  
Parish Clerk and Responsible Financial Officer  
30<sup>th</sup> October 2024

**Public Questions and Observations**  
**Somerset Councillors Report**

**Agenda**

**24/100: Apologies for absence (LGA 1972 s85(1)).**

To receive and approve apologies for absence.

**24/101: Declarations of Interest.**

Declarations of Interests. Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).

**24/102: Minutes of the last meeting held on 1<sup>st</sup> October 2024 (LGA 1972sch12 para 41(1)).**

To receive and approve the [minutes of the meeting](#) held on 1<sup>st</sup> October 2024 as a true and accurate record of that meeting.



**24/103: Planning application.** Planning applications can be viewed on the [Somerset Council website](#).

- a. **Planning application: 24/02395/TCA.** Notification of intent to carry out tree surgery works to No.2 trees within a conservation area. Orchard Cottage, Knole, Long Sutton TA10 9HY. Notification only.

**Planning application: 24/01977/FUL.** Extension to existing agricultural storage building used for the storage of beekeeping equipment. Somerset Beekeepers, Downslade Lane, Long Sutton, TA10 9NY.

**Planning application: 24/01928/COU.** Change of use to allow for the adjacent farm shop to extend into unit 6 to allow for a café and kitchen area. Bridge Barns, Unit 6 Langport Road, Long Sutton, TA10 9PZ.

**Planning application: 24/02527/TCA.** Notification of intent to carry out Tree Surgery works to No.4 Trees within a conservation area. Orchard Farm, Knole, TA10 9HY

- b. Update on any existing planning applications.

**24/104: Somerset Council - Enhanced Highways Maintenance Scheme Pilot.**

Somerset Council have launched an Enhanced Highways Maintenance Pilot Scheme. To consider the scope of works provided by this scheme, and to decide how to engage.

- a. To discuss blocked gulleys reported within the parish, not addressed by Somerset Council.

**24/105: Knole Flooding**

To receive a short verbal update regarding the flooding recently in Knole. To discuss progress of the flooding action group in Knole. To discuss the challenges, and liabilities, (pipe and pond), and to decide upon any next steps.

- a. To discuss payment of an invoice for Gown Engineers, for a site visit, feedback and proposed methodology.

**24/106: Village Hall and Recreation Ground**

- a. To receive a short verbal report from the last Management Committee meeting.

**24/107: Pavilion Refurbishment**

To receive an update regarding the pavilion refurbishment.



**24/108: Environment Group**

- a. To receive an update from the Environment Group.
- b. To discuss the parish council land at Ilchester Lane. To receive a budget from the Environment Group to support the enhancement of this area, to discuss and to decide upon next actions.

**24/109: Village Green**

- a. To discuss the maintenance of the village green, in particular the wild flower area. To discuss 'no mow May' and maintaining visibility when turning onto Martock Road from the village green.
- b. To discuss a request received to site a red telephone kiosk on the village green, which would house a defibrillator.

**24/110: Communication: website and e-newsletter**

- a. To agree the priority for the November newsletter
- b. Actions for consideration and approval.

**24/111: To review the Community Grant Funding Policy.**

The [Community Grant Funding awarding policy](#) can be found on the parish council website. This item was deferred from the October meeting.

**24/112: Finance**

- a. To approve the [accounts for payment](#) in November 2024.
- b. To view and approve the bank reconciliation 30<sup>th</sup> September 2024.
- c. To note and approve the spend to budget to 30<sup>th</sup> September 2024.

**24/113: Representative reports from councillors.**

- a. Community Safety (including the monthly crime statistics from [Police.uk](#) and the Speed Indicator Device). To discuss the request received regarding a pedestrian crossing.
- b. Lengthsman. To receive a short verbal report of works undertaken in the parish.
- c. Highways and Footpaths. To receive an update about any planned or completed works.

**24/114: Other correspondence not previously distributed.**

**24/115: Date of next meeting.**

The next Parish Council meeting is Tuesday 3<sup>rd</sup> December 2024, 7.30pm.

**24/116: Agenda items for the next meeting.**

Risk register.

Press and Media Policy with additional section covering social media.

Complaints policy to be reviewed.

**END OF AGENDA**