

Minutes Long Sutton Parish Council, Long Sutton Village Hall, at 7.30pm on Tuesday 1st October 2024.

Present: Councillors Cox (Chairman), Rousell (Vice Chairman), Coombes, Pritchard, Rickards, Ward and Wielgus.

Members of the Public: 1

Somerset Councillors: Cllr Kerley and Cllr Page have submitted apologies.

Started at 7.30pm.

Public Questions and Observations: none.

Somerset Councillors Report: No report.

Public session closed: 7.31pm.

Meeting opened: 7.31pm.

Minutes

24/078: Apologies for absence (LGA 1972 s85(1)).

To receive and approve apologies for absence.

Apologies received from Cllr Greenfield and Lisa Newby (Parish Clerk).

It was RESOLVED to accept and approve the apologies submitted.

24/079: Declarations of Interest.

Declarations of Interests. Members to declare any interests, including disclosable pecuniary interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any written requests for dispensations that accord with the Localism Act 2011 s33 (b-e) (this does not preclude any later declaration).

Cllr Cox declared an interest in item 24/081 due to the applicant being a personal friend.

Cllr Weiglus declared an interest in item 24/084 due to owning land within the flood protection scheme.

24/080: Minutes of the last meeting held on 2nd July 2024 (LGA 1972sch12 para 41(1)). To receive and approve the minutes of the meeting held on 3rd September 2024 as a true and accurate record of that meeting.

It was RESOLVED to approve the minutes from the 3rd of September meeting as a true and accurate record of that meeting.

Cllr Cox signed the minutes.



- Cllr Rickards confirmed she had spoken with a company offering gully cleaning services. For 3 machines operating for a day, the cost would be £650+VAT. Cllr Rickards is meeting with the company to discuss the gullies in the parish.

24/081 Casual Vacancy.

To consider the application received to fill the casual vacancy on the Parish Council by cooption.

An application to fill the casual vacancy has been received from a resident. The application was discussed.

It was RESOLVED to co-opt Thomas Tulk as a councillor on Long Sutton Parish Council.

Cllr Tulk signed the declaration of office and joined the meeting as a councillor.

24/082: Planning application. Planning applications can be viewed on the Somerset Council website.

- a. Planning application: 24/01966/FUL Proposed Conversion of redundant agricultural building to a dwelling. Mundays Court Barn, Mondays Court Lane, Long Sutton TA10 9NG.**

The council had no objections to this planning application but would like solar panels added and work done to promote energy efficiency and biodiversity. It was RESOLVED that there are no objections to this planning application.

- b. Update on any existing planning applications.**

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Awaiting decision.

Application: 22/03261/FUL: 4 Hodgehay, Langport Road, Long Sutton. Erection of a detached self-build dwelling and 2 carports for the proposed and existing dwelling. Awaiting decision.

Application: 23/02675/FUL. Erection of x2 Use Class E buildings with associated highways access, surfacing, infrastructure, surface water and foul sewer management systems with a landscaping and planting scheme for implementation. Land OS 8370 Part Martock Road, Long Sutton, TA10 9LU. Awaiting decision.

Application: 23/02764/FUL. Erection of a courtyard of 8, 2 storey dwellings for either sole or shared occupancy forming part of a C3 sheltered/support housing scheme to include car parking, gardens, landscaping and associated infrastructure. Land Os 8370 Part Martock Road Long Sutton TA10 9LU. Awaiting decision.

24/083: Upgrade of footpath Y1/10 and L21/49 to a bridleway.

It was noted this application had been initially refused but referred to the inspector for appeal. The council noted the application and that the bridge cannot currently be used by horses.

24/084: Knole Flooding

Work is being carried out by residents of Knole with the appropriate authorities to try to reduce flooding within the village. Cllr Wielgus reported that residents would like to install a pipe to divert water around the village and requested that the council would ensure that the pipe is cleared by the lengthsman and provide insurance. Councillors felt the pipe could be cleaned, but no legal liability should be accepted by the council.

24/085: Knole Bridge

Further damage to the bridge in Knole has been caused. Cllr Wielgus asked if the council would explore protecting the bridge within a conservation area. It was decided to enquire within the Highways Department of Somerset Council to ascertain if there is a method by which the bridge can be protected.

24/086: Village Hall and Recreation Ground

To receive a short verbal report from the last Management committee meeting.

a. Report from the last committee meeting.

The committee haven't met since the last parish council meeting.

b. To discuss dogs on the recreation ground and in the play area.

Cllr Rousell had investigated the legality of enforcement and presented several options to the council.

It was RESOLVED to ask dog owners to walk their dogs on a lead for 6 months, if the situation did not improve the council would consider banning all dogs entirely. This will be communicated to the community in a positive manner.

24/087: Pavilion Refurbishment

To receive an update regarding the pavilion refurbishment.

Cllr Cox had investigated the possibility for a portacabin type structure to be used as a temporary measure, which would require a new planning application to be submitted. There are issues that need to be resolved to make the current facilities compliant. Quotes have been obtained and it would cost around £3,000 for a storage container. A quote has been received from Portacabin who could provide space for a changing room and allow access to one toilet from the outside which could be used by the public, this would cost around £50,000. It was proposed the modular solution be considered which would provide extra changing and storage facilities which can be used whilst inside areas could be refurbished.

24/088: Environment Group

To receive an update from the Environment Group.

- The Owl Talk was successful and well attended. The organization are now working with the school and promoting Owl listening dates in November. The dates will be promoted on social media.
- The next environment day has been scheduled for 15th March 2025. The focus will be on resident's gardens and there will be a plant sale/seed swap.
- The parish council land at Ilchester lane was discussed. Cllrs Rickards and Ward had



met with the Bumble Bee Conservation Trust and counted 18 different types of wild flower. It is hoped to involve as many people as possible with the project and have small patches for independent projects but with a co-ordinated vision. It was noted the council would need to fund signage and an access gate, as well as some appropriate seating. The Environment Group were asked to provide a budget for th

24/089: Communication: website and e-newsletter

- a. **To agree the priority for the November newsletter.**
 - PTFA events.
 - Note the incoming changes to the use of the recreation ground by dogs.
 - A review of the Owl Talk.
 - Update regarding the clerk.
- b. **Actions for consideration and approval.** None

24/090: To review the Community Grant Funding Policy.

It was RESOLVED to defer this action until the next meeting.

24/091: To review the Press and Media Policy.

The Press and Media Policy previously circulated. Cllr Weiglus offered to add a section to the policy regarding social media (in particular the community page on Facebook).

24/092: To approve and adopt the new Financial Regulations

The new Financial Regulations had been previously circulated.
It was RESOLVED to approve and adopt the Financial Regulations as circulated.

24/093: Risk Register

The new Risk Register had been previously circulated.
It was decided the risk register would be circulated to councillors for final comment.

24/094: Clerk and RFO

It was confirmed the council have recruited Gilly Lowe as the new clerk and RFO to Long Sutton Parish Council.

It was RESOLVED to appoint Gilly Lowe as the clerk and RFO to the council at salary scale point 21 for 11 hours per week. Gilly will start the handover process with Lisa at the start of November. The council wished to thank Lisa for all of her hard work over the years.

24/095: Finance

- a. **To approve the [accounts for payment](#) in October 2024.**

It was RESOLVED to approve the accounts for payment for October 2024.
- b. **To view and approve the bank reconciliation for 31st August 2024.**

It was RESOLVED to approve the bank reconciliations to 31st August 2024 as circulated.



24/096: Representative reports from councillors.

- a. **Community Safety (including the monthly crime statistics from [Police.uk](https://www.police.uk) and the Speed Indicator Device (SID)).**

There were five crimes in Long Sutton in July, which were detailed to councillors. The SID was not operational in the parish this month.

- b. **Lengthsman. To receive a short verbal report of works undertaken in the parish.**

No update received. It was noted boarding will be added to the bottom of the fence in the tennis court to try to prevent vegetation growth on to the court.

- c. **Highways and Footpaths. To receive an update about any planned or completed works.**

It was noted the drains on the left of Knole are all blocked, this was encouraged to be reported to Somerset Council as flooding issues.

24/097: Other correspondence not previously distributed.

Concerns regarding structures that had been erected in the fields opposite The Limekiln pub had been raised to councillors. Councillors considered reporting these to the enforcement officer.

It was noted that the drains all need to be rodded.

Cllr Tulk raised concerns about visibility being reduced due to no mow may on the village green in the summer. It was decided this would be an agenda item for the next meeting to allow further discussion.

24/098: Date of next meeting.

The next Parish Council meeting is Tuesday 5th November 2024, 7.30pm.

24/099: Agenda items for the next meeting.

Village green.

Meeting closed 9.09pm

END OF MINUTES