



**LONG SUTTON PARISH COUNCIL**

[www.longsutton-pc.gov.uk](http://www.longsutton-pc.gov.uk)

**NOTICE OF A PARISH COUNCIL MEETING version 2 issued 2<sup>nd</sup> March 2023**

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 7th March 2023 at 7:30pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 2<sup>nd</sup> March 2023.

Clerk to the Council

**Business to be transacted.**

**Public Observations/Question Time**

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest (Localism Act 2011 s33 (b-e)).
3. [Minutes of the last meeting on 7<sup>th</sup> February 2023](#) (LGA 1972 sch12, para 41(1)).
  - 3.1. Matters arising from the minutes.
4. Co-option. To consider any applications received fill the current vacancy on the Parish Council.
5. County Councillor's report. To receive a short verbal update from the County Councillor if present.
6. District Councillor's report. To receive a short verbal update from the District Councillor if present.
7. To discuss the Parish Council's position towards the Somerton and Frome MP.
8. Planning applications: Planning applications can be viewed on the [South Somerset Planning Portal](#).
  - 8.1. New planning applications:
    - Application: 23/00486/HOU Elmwood Barn, Stone Mead Lane, Long Sutton.**  
Part-retrospective conversion of existing garage to additional living accommodation and replacement of existing garage doors with windows to front elevation and internal layout alterations.
    - Application: 23/00487/HOU 4Bineham Court, Bineham Road, Knole**  
Installation of a small solar pv array on a flat garage roof at the end of a garden consisting of 8 panels at approximately 2 x 1 meters.



- 8.2. Update on other planning issues.
- 8.3. To consider a response to the Local Planning Consultation, Somerset County Council.  
Somerset Council is consulting on a new Statement of Community Involvement (SCI) which will set out how Somerset Council will involve communities, organisations, and other interested parties in the planning process. The [document can be viewed here](#).
9. Village Hall and Recreation Ground
  - 9.1. Matters brought forward by the committee.
10. Capital Infrastructure Projects:
  - 10.1. To discuss and agree any actions regarding the ongoing discussions of the Pavilion, Tennis Courts, and Play Area.
11. Environment Plan.
  - 11.1. To receive an update regarding the open day on 25<sup>th</sup> February 2023.
  - 11.2. Actions for consideration and approval.
12. Communication/Community Engagement
  - 12.1. To highlight areas for the next Parish Council Newsletter.
  - 12.2. To consider a plan for the newsletter issues over the next 12 months
13. Celebrations for the Coronation in May 2023
  - 13.1. To receive an update
  - 13.2. Consider any actions for approval.
14. Finance.
  - 14.1. Approve balances and accounts for payment.
  - 14.2. To approve a pay rise for the clerk to take effect from 1<sup>st</sup> April 2023.
15. To review the Parish Council Risk Register.
16. Representative reports and any other matters regarding:
  - 16.1. Community Safety.
  - 16.2. Community Warden Scheme.
  - 16.3. Highways and Footpaths.
    - 16.3.1. Grit bins in the Parish.
    - 16.3.2. Knote speed limit
17. Other correspondence not previously distributed.
18. Date of next meeting – Parish Council meeting Tuesday 4<sup>th</sup> April 2023 in the Village Hall committee room.
19. Agenda items for the next meeting.
  - Annual Parish meeting, to be held before the Parish Council meeting on 4<sup>th</sup> April.

**END OF AGENDA**