



Minutes of the Long Sutton Parish Council Meeting

4th October 2022

Held in the Committee Room, Long Sutton Village Hall at 7:30pm

Present:

Councillors Mr G R Cox (Chairman), Mr N Rousell (Vice-chairman), Mrs R Coombes, Mr R Fell, Mrs A Ledger, Mr G Stoddart-Stones, Mr N Ward

Somerset County Councillors Dean Ruddle and Tim Kerley.

South Somerset District Council (SSDC) Councillor Gerard Tucker sent apologies.

There was 1 member of the public present.

The Public Session opened at 7:30pm.

The member of the public present thanked the Parish Council for supporting and driving the installation of gates in the village on local footpaths, as the repairs have made a huge difference.

A query was raised as to why planning applications were taking a long time to be determined. A District Councillor present responded that a contributing factor was a large backlog of applications due to the phosphate issue, and staffing problems.

Public session closed at 7:40pm.

The Parish Council meeting opened at 7:40pm

1 To receive apologies for absence (LGA 1972 S85 (1))

Apologies were received from Cllr Rickards and District Councillor Tucker. It was resolved to receive and approve the apologies submitted.

2 Declarations of interest (Localism Act 2011 s33 (b-e)).

None

3 Minutes of the meeting 6th September 2022 and any matters arising.

It was resolved to approve the minutes of the meeting on 6th September 2022 as a true and accurate record. The minutes were signed by Cllr Cox.

3.1 Matters arising.

The Chairman and Clerk are to meet remotely with Cllr Stoddart-Stones to discuss the website next week.



4 County Councillors report

Both Cllr Kerley gave an overview of the Unitary Council Local Community Network (LCN) consultation currently open for response, and the most likely option to go ahead from the choices available. There is currently no budget available for the LCN proposal.

Cllr Ruddle confirmed that the appeal for the planning application to reopen Batts Lane Quarry had been refused.

The budget gaps at Somerset County Council are getting bigger, due to Children's and Adult services overspends.

Cllr Cox suggested that it would be ideal if one county councillor would be able to attend the Parish Council each month.

5 District Councillors Report

Cllr Kerley gave a short verbal report in the absence of Cllr Tucker. Scrutiny committee overviewed the SSDC policy for mitigating the phosphate issue. This policy should get about 15% of the current backlog in planning moving forward and support the small and medium size businesses in this sector.

6 Co-Option onto the Parish Council

The vacancy created by the resignation of Gill Marffy was advertised, with no requests for an election requested by 10 or more residents of the Parish, the Parish Council can proceed and co-opt a new member. An application has been received from a resident in Knole, Ben Wielgus, who is unable to attend the meeting due to work commitments.

It was proposed and resolved that Ben Wielgus is co-opted onto Long Sutton Parish Council with immediate effect. It was further proposed and resolved that the Declaration of Office may be signed outside of this meeting, and that the Register of Interests can be forwarded to the new councillor for completion.

7 Planning Applications:

7.1 New Planning Applications received:

Application 22/02317/HOU & 22/02318/LBC: The Granary, Knole Causeway, Long Sutton, TA10 9HY. Construction of a new car port, alterations to access and resurfacing of driveway.

Both of these planning applications were discussed together. Knole sits within a conservation area, and the details of the plans were overviewed. It was resolved that there are no objections to these planning applications providing that the plans are in accordance with the Conservation Officer



7.2 Update on ongoing planning applications:

22/01493/FUL: Downslade Farm, Hermitage Road, Upton. Permitted with conditions (28/09/2022).

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 21/00137/FUL. Land adjacent to Knightlands, Knole Causeway, Long Sutton. Awaiting decision.

Application 21/03450/FUL: Land South of Greystones, Off Crouds Lane, Long Sutton. Awaiting decision.

Application: 22/00002/FUL. Long Sutton House, Shute Lane, Long Sutton. Awaiting decision.

Application 22/00872/FUL: Long Sutton House Shute Lane Long Sutton

Application 22/00873/FUL Long Sutton House Shute Lane Long Sutton:

Application 22/00910/OUT: Land OS 1805 adj Ciderpress Barn, Knole, Long Sutton Langport. Awaiting decision.

Application 22/00911/FUL: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01197/LBC: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01845/S73: Land OS9687 Martock Road, Long Sutton, TA10 9JS. Awaiting decision.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Awaiting decision.

8 Village Hall and Recreation Ground Committee (VH&RGC)

8.1 Matters brought forward by the committee.

A committee meeting was held on 3rd October. The hall is running smoothly. A financial update was provided. The chairman stood down, and a new chairman is to be elected at the next committee meeting.

A short overview was provided about the play area. The annual inspection is due. A play area provider has been approached to provide a plan of works to refurbish current play area. Once a specification has been determined, fundraising and liaising with other providers will be more straightforward.



9 Pavilion refurbishment

- 9.1** To discuss the need for a preparatory budget for the proposed refurbishment of the pavilion.

Consideration for a budget provision to support the initial approach to the refurbishment – plans required, etc was discussed. Cllr Cox is to meet with a strategic sports consultant to discuss options for refurbishment. The clerk has obtained some advice regarding leading the project, and the management of VAT which has been very helpful.

10 Green Charter

10.1 Actions for consideration.

The Green Charter Action Plan framework, submitted by Cllr Ledger, was overviewed. The framework provides a multi layer approach to look at what the Parish Council wishes to work towards, and how those goals can be achieved. Community engagement is crucial, and topics to talk to residents about need to be defined.

An event was suggested to engage with residents. Information to be available by inviting Somerset Waste Partnership, and similar, at the event, in the village hall. A questionnaire for residents to respond with, on the website and printed, regarding green issues.

Auditing of Parish council assets from a green perspective is to take place, and opportunities for adopting a greener perspective highlighted. Health and Wellbeing to be encouraged, getting residents out and about with a parish walk (maps/leaflets with sponsored printing).

A date for the event, with the primary focus of educating residents, is to be published in the parish newsletter before Christmas. Thank you to Cllr Ledger for her hard work so far.

11 Communication

The challenges facing communicating with residents of Long Sutton Parish were discussed, and the question of how the Parish Council communicate better was raised.

The desire is to have a newsletter, separate from the current newsletter, that residents can sign up to and is sent out regularly by email. An option to sign up will be available on the new website, when it goes live.

A notice is to be placed in the existing newsletter to promote the new Parish Council newsletter, and also promote the new newsletter verbally. A dedicated email address to be used for the new newsletter. Production of a monthly newsletter was discussed, and how that is to be achieved in a timely manner with a professional product. Councillors were encouraged to view platforms such as mailerlite, mailchimp and similar.



An up to date list of Parish Councillors is to be provided for the newsletter next month, with confirmation of the new email addresses for Cllrs Cox and Rousell, and the Parish Clerk.

12 Press and Media Policy

The Parish Council Press and Media Policy was reviewed. It was resolved to agree this policy as presented, and further review this policy in three years time.

13 Finance

13.1 To approve balances and accounts for payment.

Payments October 2022	Credit £	Debit £	Balance £
Balance b/fwd from September 2022 meeting			33646.09
HMRC August		83.20	
Village Shop rent	750.00		
	750.00	83.20	666.80
			34312.89
Payments October 2022			
Clerk salary (September 2022)		333.27	
HMRC (September 2022)		83.20	
Howe Tree Surgery (September)		892.50	
Timeback accounts payroll (September)		5.00	
Somerset Web Services (hosting October 2022)		18.00	
Somerset Association of Local Councils annual subscription		242.04	
Westcotec brackets for SID posts		133.80	
Clerk expenses – pone top up, print cartridges, poppy wreath		67.68	
Scalpings for the village hall car park – refund R Cox		229.68	
		2023.17	-2023.17
Balance after September 2022 payments			32289.72

It was resolved to approve the payments as listed above.

14 Local Community Network Consultation.

The clerk had attended a Town and Parish Council conference earlier that day which gave more detail about the Local Community Network Consultation. The three proposals were discussed, A, B and C. After some discussion, it was resolved that the preferred option for the Local Community Network boundary proposal is proposal B. The clerk is to respond to the consultation before the closing date. The clerk reminded councillors that council members and members of the public can respond to the consultation individually.



15 Representative reports and any other matters regarding:

15.1 Community Safety

15.1.1 Monthly Crime Statistics from the Police.uk website

None. Poaching within the area is on the rise.

15.2 Community Warden Scheme (CWS).

The pathway to the vicarage has been addressed, as do the brambles near to the school house. A car has been blocking the area to be addressed, this will be completed when the area is free. Grass cutting to continue, and clear grips within the parish to assist with prevention against flooding

15.3 Highways and footpaths.

The Speed Indicator Device (SID) data is to be available on the new website for viewing.

Work continues with the footpath improvements. Posts have been repaired, and also reports from SCC regarding repairs required have been dealt with. The next wave of works will focus on installing galvanised gates, and some specific footpath areas in Knole. Other correspondence not previously distributed:

A resident, who lives near to the school, contacted the clerk regarding the power transformer that had been the focus of works by a utilities company (Western Power), and the possibility of the transformer being relocated. The utility company has not yet to made contact with the clerk to discuss this matter further.

Cllr Cox reported a probable water leak, in Ilchester Lane, to Wessex Water. This is to be investigated further by Wessex Water

16 Date of next meeting:

The next meeting will be held on Tuesday 1st November 2022, at 7.30pm, in the Village Hall meeting room.

17 Items for the next meeting agenda.

Parish Council Budget. Councillors are to be asked to provide feedback and a wish list to be considered during the budget setting process over the next couple of months. The Clerk's laptop needs to be upgraded.

Meeting closed at 9:21pm.

END OF MINUTES