



LONG SUTTON PARISH COUNCIL

www.longsutton.org.uk

NOTICE OF A PARISH COUNCIL MEETING

Dear Sir/Madam

I hereby give you notice that the Meeting of the above-named Parish Council will be held in the Committee Room at Long Sutton Village Hall, **on Tuesday 6th December 2022 at 7:30pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Dated 29th November 2022.

Clerk to the Council

Business to be transacted.

Public Observations/Question Time

1. To receive apologies for absence, and to note and approve reason given (LGA 1972 s85(1)).
2. Declarations of interest. (Localism Act 2011 s33 (b-e))
3. [Minutes of the last meeting on 6th November 2022](#) (LGA 1972 sch12, para 41(1)), and any matters arising.
 - 3.1. Any other matters arising from the minutes.
4. County Councillor's report. To receive a short verbal update from the County Councillor if present.
5. District Councillor's report. To receive a short verbal update from the District Councillor if present.
6. Planning applications: Planning applications can be viewed on the [South Somerset Planning Portal](#).
 - 6.1. New planning applications - none received at the time of publishing this agenda
Other applications received after this agenda is published, which will be found on a revised agenda on the Long Sutton website.
 - 6.2. Update on other planning issues.
7. Village Hall and Recreation Ground
 - 7.1. Matters brought forward by the committee.
8. Warm space in the Parish. To discuss possible provisions locally.
9. Capital Infrastructure Projects:
 - 9.1. To discuss and agree any actions regarding the ongoing discussions of the Pavilion, Tennis Courts and Play Area.
10. Website
 - 10.1. To discuss the progress with the website to date.



- 10.2. To discuss the ongoing website costs and to consider the suggestions from Cllr Stoddart-Stones, for budget setting (2023/24) purposes.
- 11. Environment Plan (previously referred to as the Green Charter).**
 - 11.1. Actions for consideration and approval.
 - 11.2. To receive an update regarding the Environment Survey.
- 12. Communication.**
 - 12.1. To view the draft of the first Parish Council electronic newsletter.
 - 12.2. To decide on the version of the Long Sutton logo to be used for communication. There are two in circulation which are slightly different.
- 13. Finance.**
 - 13.1. Approve balances and accounts for payment.
- 14. Budget preparation for 2023/24 budget setting.**
 - 14.1. To discuss priorities for the Parish Council to facilitate the setting of the budget for next year.
 - 14.2. Further consideration to be given to the Pavilion refurbishment, and the Play Area refurbishment.
- 15. To commit to the NALC Civility and Respect pledge.**

Further information about the Pledge can be found by following the link to <https://www.somerset-alc.org.uk/best-practice/civility-respect/>
- 16. To review the Parish Council Complaints Policy**
- 17. Representative reports and any other matters regarding:**
 - 17.1. Community Safety.
 - 17.2. Community Warden Scheme.
 - 17.3. Highways and Footpaths
- 18. Other correspondence not previously distributed.**
- 19. Date of next meeting – Parish Council meeting Tuesday 3rd January 2023 in the Village Hall.**
- 20. Agenda items for the next meeting.**

END OF AGENDA