



Minutes of the Long Sutton Parish Council Meeting

6th September 2022

Held in the Committee Room, Long Sutton Village Hall at 7:30pm

Present:

Councillors Mr G R Cox (Chairman), Mr N Rousell (Vice-chairman), Mrs R Coombes, Mr G Stoddart-Stones,

Somerset County Councillors Dean Ruddle and Tim Kerley sent apologies.

South Somerset District Council (SSDC) Councillor Gerard Tucker.

There were 2 members of the public present.

The Public Session opened at 7:30pm.

No questions or comments.

Public session closed at 7:30pm.

The Parish Council meeting opened at 7:30pm

1 To receive apologies for absence (LGA 1972 S85 (1))

Apologies were received from Cllr Fell and Cllr Ward. It was resolved to receive and approve the apologies submitted.

Cllr Cox also confirmed that the resignation of Cllr Gill Marffy had been received. Cllr Cox thanked Gill for her contribution to the Parish Council during the past few years, especially the footpath maintenance, and wished her well.

2 Declarations of interest (Localism Act 2011 s33 (b-e)).

None

3 Minutes of the meeting 5th July 2022 and any matters arising.

It was resolved to approve the minutes of the meeting on 5th July 2022 as a true and accurate record. The minutes were signed by Cllr Cox.

3.1 Matters arising.

The new parish website (www.longsutton-pc.gov.uk) is now nearing completion, and members were asked to access the site before it goes live to overview. The intention is that each organisation page will be administered by the designated group. The designated group will have access to their page only.

Three email addresses have been created: clerk@, Chair@ and vicechair@.



4 County Councillors report

Both Cllr Kerley and Ruddle sent apologies. Cllr Cox suggested that it would be ideal if one county councillor would be able to attend each month.

5 District Councillors Report

Cllr Tucker gave a short verbal report. There has been no Area North meeting. Resources are being directed towards preparation for the move to Unitary Council next April. Cllr Tucker spoke of two reports to be considered during this process, a report on vulnerable buildings and S106 and Community Infrastructure Levy payments.

Planning remains a cause for concern, with phosphate mitigation. District Executive met recently, and Scrutiny. There are four key areas not performing, two of which are Planning, and call centre waiting times. Recruitment is ongoing but not successful.

6 Co-Option onto the Parish Council

There are two vacancies on Long Sutton Parish Council to fill by co-option, and three applications have been received. The two members of the public attending had submitted applications to be considered for co-option onto the Parish Council. Both applicants spoke briefly.

It was resolved to co-opt both Gill Rickards and Alex Ledger to be members of the Parish Council. Both successful applicants completed the Declaration of Office, which was received by the clerk, and joined the meeting. A Register of Interests form was given to both successful members for completion and return to the clerk.

The vacancy created by the resignation of Gill Marffy has already been advertised, with a final date for an election to be requested by 10 or more residents of the Parish of 23rd September 2022. After this time, subject to no election, co-option can take place from the October Parish Council meeting. It is intended to consider the third application already received for this vacancy at the next Parish Council meeting in October 2022.

7 Planning Applications:

7.1 New Planning Applications received:

Application 22/01845/S73: Land OS 9687 Martock Road Long Sutton. S73 application to vary condition 02 (approved plans) to provide alternative design and layout of planning consent 19/00016/FUL: Erection of one dwelling and associated garaging and landscaping (extension to submit comments obtained until 9th September 2022).

The Council discussed this application at length, with the following observations to be cited in the response to SSDC Planning department. It was noted that there are solar panels visible on the design diagram. As this proposal is regarded as a passive property, Councillors would expect to see a full range of climate change mitigation measures implemented during construction. Concerns were raised about the 30 mph



speed sign, and suggested that Highways considered moving the sign to a more appropriate location. It was resolved that the Parish Council has no objections to this planning application.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Erection of new dwelling, new double garage and car port (extension to submit comments obtained until 9th September 2022).

Councillors discussed this planning application with the following observations to be cited in the response to SSDC Planning Department. Councillors would expect to see a full range of climate change mitigation measures for example, solar panels, EV charger and air source heat pump. It was resolved that there are no objections to this planning application.

7.2 Update on ongoing planning applications:

Application 21/00069/HOU. The Old Forge, Cross Lane, Long Sutton TA10 9LR.
Application refused 06/07/2022

Application: 21/03175/COL. Long Sutton House, Shute Lane, Long Sutton. Split decision 15/07/2022.

Application: 21/03186/LBC. Long Sutton House, Shute Lane, Long Sutton. Permitted with conditions 15/07/2022.

Application: 21/03452/COL. Long Sutton House, Shute Lane, Long Sutton. Application withdrawn by SSDC 22/08/2022.

Application 21/3594/HOU: Greystones Cottage, Crouds Lane, Long Sutton. Permitted with conditions 30/08/2022.

Application 21/03595/S73A: Land south of Greystones, off Crouds Lane, Long Sutton. Application withdrawn by SSDC 05/08/2022.

Application: 22/00559/HOU: Long Sutton House, Shute Lane, Long Sutton, Langport. Application permitted with conditions 15/07/2022.

Application: 22/00871/OUT: Long Sutton House, Shute Lane, Long Sutton, Langport. Application withdrawn by SSDC 22/08/2022.

Application: 22/000897/HOU: Long Sutton House, Shute Lane, Long Sutton, Langport. Application permitted with conditions 30/08/2022

Application 22/01075/FUL: Rowley House, Hermitage Road, Long Sutton. Application permitted with conditions 22/08/2022.

Application 22/01173/HOU: Bennets Orchard, Great Lane, Long Sutton. Application permitted with conditions 25/08/2022.

Application 22/01261/FUL: Land at Downslade Farm, Downslade Lane, Long Sutton. Application permitted with conditions 18/09/2022.



Application 22/01302/HOU: 8 Langport Road, Long Sutton. Application permitted with conditions 30/08/2022.

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 21/00137/FUL. Land adjacent to Knightlands, Knole Causeway, Long Sutton. Awaiting decision.

Application 21/03450/FUL: Land South of Greystones, Off Crouds Lane, Long Sutton. Awaiting decision.

Application: 22/00002/FUL. Long Sutton House, Shute Lane, Long Sutton. Awaiting decision.

Application 22/00872/FUL: Long Sutton House Shute Lane Long Sutton

Application 22/00873/FUL Long Sutton House Shute Lane Long Sutton:

Application 22/00910/OUT: Land OS 1805 adj Ciderpress Barn, Knole, Long Sutton Langport. Awaiting decision.

Application 22/00911/FUL: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01197/LBC: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

8 Village Hall and Recreation Ground Committee (VH&RGC)

8.1 Matters brought forward by the committee.

A committee meeting was held on 5th September. The car park marking has been completed. Crockery and glasses have been replenished and replaced and are now available to hire via the Hallmaster booking system. Operational manual with instruction and information will be available. The tennis courts are popular, with players using the app to make payments.

9 Green Charter

9.1 Actions for consideration.

It is important the spread the word within the community, therefore an action plan is required to create engagement – empower residents to make a difference and provide information to start. The website was discussed with an ‘opt-in’ newsletter facility, with possibly a hard copy to be delivered with the monthly parish newsletter. Cllrs Ward, Ledger and Rickards to collaborate, and produce an information sheet for residents to put up in their homes. An action plan for communication and engagement is required.



10 Finance

10.1 To approve balances and accounts for payment.

Payments September 2022	Credit £	Debit £	Balance £
Balance b/fwd from Jly 2022 meeting			35102.55
Somerset web services domain fee for .gov.uk domain name		120.00	
Adjustment for Timeback Accounts (June) not debited until August	5.00		
	5.00	120.00	-115.00
			34987.55
receipts			
Feed income tariff	1584.54		
HMRC VAT refund	3489.89		
Payments made in August 2022			
Timeback accounts (June)		5.00	
Clerks salary (July 2022)		333.27	
HMRC re clerks salary (July 2022)		83.20	
Timeback accounts payroll (July)		5.00	
Howe Tree Surgery (July)		892.50	
PKF Littlejohn (external auditor)		240.00	
Howe Tree Surgery – weedkiller		72.00	
Somerset Web Services monthly web hosting (August 2022)		18.00	
R cox-purchased of new glasses for Village Hall		477.48	
	5074.43	2126.45	2947.98
Balance agreed to statement dated 30 th August 2022			37935.53
Payments September 2022			
Clerk salary (August 2022)		333.27	
Howe Tree Surgery (August)		892.50	
Timeback accounts payroll (August)		5.00	
Somerset Web Services (hosting September 2022)		18.00	
WN Walford and Co- 50% contribution to Bristol gates on Vedal Drove footpath		777.60	
Howe Tree Surgery (noticeboard maintenance)		73.07	
Avalon Surfacing		2190.00	
		4289.44	-4289.44
Balance after September 2022 payments			33646.09

It was resolved to approve the payments as listed above.



10.2 To receive the bank reconciliation to 30th August 2022.

The bank reconciliation had been previously circulated to councillors, and it was resolved to receive the reconciliation as a true record.

10.3 To receive the spend to budget to 30th August 2022.

The spend to budget had been previously circulated to councillors, and it was resolved to receive the spend to budget as a true record.

10.4 To receive and note the conclusion of audit for the accounting period 2021-2022.

The conclusion of audit was received with no matters to note apart from the late submission of the charity return for the Village Hall and Recreation Ground. In order to submit the charity return due, in good time for the deadline in January 2023, the annual return will be agreed at a Trustees meeting in October 2022.

10.5 External Audit provision for the next five years.

The Small Authorities Audit Appointments (SAAA) is currently going through the procurement process to appoint an external auditor for the next five years. The Parish Council can opt out of this process and appoint an external auditor independently. The clerk advised to remain in the SAAA procurement process, as this would give the Parish Council a favourable fee (economies of scale) which would be fixed for the next five years, and benefit from a robust and efficient procurement process.

11 Representative reports and any other matters regarding:

11.1 Community Safety

11.1.1 Monthly Crime Statistics from the Police.uk website

None.

11.2 Community Warden Scheme (CWS).

The lengthsman is currently continuing with the programme of works.

11.3 Highways and footpaths.

The Speed Indicator Device (SID) is now in Aller. Reports from the SID data collected will be available on the new website for information.

Concerns were raised from a resident about perceived speeding on Martock Road near the school. There is an approved location for the SID to be placed along this stretch of road, but a bracket is required. Two new brackets are to be ordered.

12 Other correspondence not previously distributed:

A consultation from SSDC has been received regarding the Council Tax Reduction Scheme and how best to standardise the five existing schemes from the five councils and move to one scheme when the Unitary council is live in April 2023.

The clerk attended a briefing about Local Government Reorganisation, and there is a consultation about Local Community Networks which will run until 17th October. There is also a Town and Parish Council conference on 4th October.



13 Date of next meeting:

The next meeting will be held on Tuesday 4th October 2022, at 7.30pm, in the Village Hall meeting room. There will be a Trustees meeting of the Village Hall and Recreation Ground Charity at 7.15pm.

14 Items for the next meeting agenda.

Co-option of an additional council member.

Communication to be a separate agenda item, including the newsletter

Meeting closed at 9:25pm.

END OF MINUTES