



# Minutes of the Long Sutton Parish Council Meeting

## 1<sup>st</sup> November 2022

Held in the Committee Room, Long Sutton Village Hall at 7:30pm

### **Present:**

Councillors: Mr G R Cox (Chairman), Mr N Rousell (Vice-chairman), Mrs A Ledger, Mrs G Rickards, Mr N Ward.

Somerset County Councillor (SCC) Tim Kerley. Councillor Dean Ruddle sent apologies

South Somerset District Council (SSDC) Councillor Gerard Tucker sent apologies.

There was 1 member of the public present.

**The Public Session** opened at 7:30pm.

There were no questions or comments

Public session closed at 7:31pm.

The Parish Council meeting opened at 7:31pm

### **1 To receive apologies for absence (LGA 1972 S85 (1))**

Apologies were received from Cllrs Fell and Coombes and Weilgus. Cllr Stoddart-Stones joined the meeting remotely. It was resolved to receive and approve the apologies submitted.

### **2 Declarations of interest (Localism Act 2011 s33 (b-e)).**

None

### **3 Minutes of the meeting 4<sup>th</sup> October 2022 and any matters arising.**

It was resolved to approve the minutes of the meeting on 4<sup>th</sup> October 2022 as a true and accurate record. The minutes were signed by Cllr Cox.

#### **3.1 Matters arising.**

The Clerk gave a short update regarding the Local Community Network consultation, which received just over 600 responses.

The Chairman updated about the possible water leak at Ilchester Lane. Wessex Water have investigated and concluded that there is not a burst water main. The excess water could be as a result of a spring in one corner of the field. Capacity at a nearby ditch to be considered.

There has been no further update from Utilities regarding the transformer in Peace Lane.



#### **4 County Councillors report**

Cllr Kerley extended apologies for Cllr Ruddle. Further information given about the 600+ responses to the Local Community Network consultation, and the assurance that there had been representation from almost every single parish.

The current SCC budget has a £22million shortfall, after mitigation measures (was over £40 million) and a letter was sent to all parish and town councils today by the leader of SCC. To save £23million, cuts will be made to spending on capital projects. The precept will also be paid in one payment next year (this does not affect Long Sutton Parish Council).

#### **5 District Councillors Report**

Cllr Kerley gave a short verbal report in the absence of Cllr Tucker. The SSDC has no remaining budget for community grants, and all grants need to be signed off by SCC.

#### **6 Planning Applications:**

##### **6.1 New Planning Applications received:**

**Application: 22/02744/FUL: erection of one dwelling and associated garaging and landscaping. Land Os Martock Road, Long Sutton.**

Building at this location was discussed in the September Parish Council meeting in connection with a different planning application. There has been a change of building materials which is now in keeping with adjacent properties. The proposed property is stated as adhering to PassivHus.

It was resolved that the Parish Council supports this planning application, subject to the declaration in the planning statement that the property will adopt PassivHus principles is implemented as a planning condition.

##### **6.2 Update on ongoing planning applications:**

Application 21/00054/REM. Land South of Bineham City Cottage, Bineham Lane, Long Sutton. Awaiting decision.

Application 21/00137/FUL. Land adjacent to Knightlands, Knole Causeway, Long Sutton. Awaiting decision.

Application 21/03450/FUL: Land South of Greystones, Off Crouds Lane, Long Sutton. Awaiting decision.

Application: 22/00002/FUL. Long Sutton House, Shute Lane, Long Sutton. Awaiting decision.

Application 22/00872/FUL: Long Sutton House Shute Lane Long Sutton

Application 22/00873/FUL Long Sutton House Shute Lane Long Sutton:

Application 22/00910/OUT: Land OS 1805 adj Ciderpress Barn, Knole, Long Sutton Langport. Awaiting decision.



Application 22/00911/FUL: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01197/LBC: Barns at Ciderpress Farm, Knole Causeway, Long Sutton. Awaiting decision.

Application 22/01845/S73: Land OS9687 Martock Road, Long Sutton, TA10 9JS. Awaiting decision.

Application 22/02059/FUL: 14 Martock Road, Long Sutton. Awaiting decision.

Application 22/02317/HOU & 22/02318/LBC: The Granary, Knole Causeway, Long Sutton, TA10 9HY. Awaiting decision.

## **7 Village Hall and Recreation Ground Committee (VH&RGC)**

### **7.1 Matters brought forward by the committee.**

The VH&RGC have not met since the last Parish Council meeting.

The decision to increase the car park rent for outside catering provisions has been met unfavourably with one of the catering providers. The increase was discussed at length and is to be considered by the VH&RGC at the next committee meeting.

The VH&RGC approved the cancellation of a direct debit for the electricity supply to the village hall, to prompt a response from the utility provider to a written complaint about the electricity meter not working. The issue with the electricity meter is ongoing since before lockdown.

A handover to the new treasurer is due to take place on 6<sup>th</sup> November 2022.

## **8 Pavilion and Play Area refurbishment**

### **8.1 To discuss the fundraising approach to both the Pavillion refurbishment and the Play Area refurbishment.**

A co-ordinated approach to fundraising is required to maximise opportunities for grant applications and to avoid multiple applications to the same grant awarding bodies.

The options of separate funding bids or a joint funding bid were discussed, and the pros and cons of each approach considered.

Councillors Cox and Rickards are to work with the clerk, and two representatives of the Cricket Club to consider the best approach. A suggested working title is 'Community Infrastructure Refurbishment'.



## **9 Website**

- 9.1** There is still work to be done to ensure that the website can go live. There was a discussion about Councillors each taking responsibility for one of the tabs on the home page, and in particular the home page, to ensure that they are up to date. Councillors are to be given access to the website to commence editing the pages. The 'old' website needs to be signposted to the new website when the new website is live. A discussion took place about the role of Somerset Web Services (SWS) who are being paid £18/month to support the old website. Further discussion is required after the swap over of websites as SWS also support some of the email addresses (@longsutton.org.uk) currently in use.
- 9.2** The consideration of whether to charge businesses to be featured on the website was discussed and dismissed. It was resolved that the website is an information and signposting tool only.

## **10 Environment Plan (previously referred to as the Green Charter)**

### **10.1** Actions for consideration.

Actions for consideration were discussed together with item 10.2.

### **10.2** To discuss management of data, and the targets and measurement thereof.

Cllr Rickards presented a short report that considered the carbon dioxide emissions for Long Sutton as a whole and highlighted three key areas that could be measured with the data available – Electric Power Control (EPC), natural interconnected areas and waste. It was agreed that any targets set need to be measurable and achievable. The environment plan is about suggesting small, straightforward actions for residents to consider with a beneficial outcome, and signposting to grant funding availability.

Looking at these areas, in connection with the responses from the environment survey, and try to make suggestions for small actions and easily achievable measures.

The survey has been compiled and is ready to go. The survey will be a standalone link, with a QR code to be submitted into the next parish newsletter, both in December and January.

## **11 Communication**

The desire for a Parish Council newsletter continues. The clerk is to meet with Cllr Ledger to overview using the mailerlite platform, and to compile a newsletter that is no more than two (ideally just one) A4 pages. It is disappointing that the text submitted to the current parish newsletter, detailing a new Parish Council newsletter and also providing an update of Parish Councillors and contact details, was not included in the November issue.



## 12 Finance

### 12.1 To approve balances and accounts for payment.

<b>Payments November 2022</b>	<b>Credit £</b>	<b>Debit £</b>	<b>Balance £</b>
Balance b/fwd from October 2022 meeting			32289.72
			<b>34312.89</b>
<b>Payments November 2022</b>			
Clerk salary (October 2022)		333.27	
HMRC (October 2022)		83.20	
Howe Tree Surgery (October)		892.50	
Timeback accounts payroll (October)		5.00	
Somerset Web Services (hosting November 2022)		18.00	
Somerset Association of Local Councils training inv 1661		50.00	
Somerset Association of Local Councils training inv 1648		15.00	
		1396.97	-1396.67
<b>Balance after November 2022 payments</b>			<b>30892.75</b>

It was resolved to approve the payments as listed above.

## 13 Budget preparation for 2023/24 budget setting

### 13.1 Budget for replacing the Clerk laptop.

### 13.2 Consideration to be given to the Pavilion refurbishment, and the Play Area refurbishment.

Cllr Cox overviewed the current budget as previously circulated and displayed at the meeting. Consideration to increasing the Lengthsman budget (CWS). Funding will be required for the Pavilion and the Play Area. Further Environment events to be held, to encourage parishioners to complete the survey. Warm space provision was also discussed.

A provisional budget for discussion will be presented at the next Parish Council meeting in December.

## 14 Representative reports and any other matters regarding:

### 14.1 Community Safety

#### 14.1.1 Monthly Crime Statistics from the Police.uk website

In August three crimes were reported, two in Long Sutton and one in Knole.

### 14.2 Community Warden Scheme (CWS)/Lengthsman.

Areas to be addressed have been forwarded to Cllr Fell to liaise with the Lengthsman directly – an overgrown footpath on Langport Road, and greenery near the Old School House.



**14.3 Highways and footpaths.**

The Speed Indicator Device (SID) is back in Long Sutton for November. Additional brackets have been purchased, so the post on Langport Road can be used to site the SID.

A resident has contacted the Parish Council regarding placing QR codes on footpath markers to encourage walkers to keep to the right of way and highlight the country code. Keeping to footpaths will be highlighted by local businesses providing accommodation to visitors.

**15 Other correspondence not previously distributed.**

It was noted that the letter of action raised against the Parish Council has now been stopped by the complainant.

The update from Wessex Water regarding the potential spring at Ilchester Lane was discussed under matters arising.

**16 Date of next meeting:**

The next meeting will be held on Tuesday 6<sup>th</sup> December 2022, at 7.30pm, in the Village Hall meeting room.

**17 Items for the next meeting agenda.**

Warm space/place in the parish.

Draft budget

Meeting closed at 9:39pm.

**END OF MINUTES**